

**Internships in Dublin:
Critical Inquiry and Professional Success
CAT 124GS
Sixth College, UCSD**

**Syllabus is subject to change at any point in the quarter*

Professor: Bill Robertson Geibel

Email: wgeibel@ucsd.edu

Discussion Hours: Mondays 6-7:30pm (Dublin time)

Discussion Location: <https://ucsd.zoom.us/j/6966412335>

Office Hours: Wednesdays from 6-7pm (Dublin time)

Office Hours Location: <https://ucsd.zoom.us/j/6966412335>

COURSE DESCRIPTION

CAT 124GS is a 4-unit course designed to accompany students' participation in an internship in Dublin, Ireland. The course, taught remotely, provides students with an academic framework through which to analyze and leverage their international internship experience. Through weekly seminars and assignments students will share their reflections and observations about their internships while exploring what these experiences mean in the context of their own civic and professional development. Foregrounding the themes of critical inquiry and professional success students will produce documents that help to develop and illuminate their professional identity, values, and experiences. Fulfills the Sixth College Practicum requirement.

COURSE LEARNING OBJECTIVES:

Through participation in this course, students will develop their ability to...

- Reflect critically on their own experiences, perspectives, and responsibilities in a global context
- Communicate with diverse and multicultural audiences
- Articulate their professional values and goals
- Understand and utilize best practices in professional development

COURSE REQUIREMENTS

1. Group Discussion Seminars/Sections
2. Weekly Assignments

**To pass the course, students must also submit a validation signed by their internship supervisor.*

Group Discussion Sessions (40% of your grade)

Each week you will participate in ZOOM group discussion sessions with your cohort and course instructor. Come to each 90-minute discussion session prepared to discuss your experiences at your internship and your reflection assignments. To receive full credit you must have read the week's readings and prepared to have an engaged, interactive discussion with your fellow classmates. Your camera should also be on (if this is not comfortable or possible, please contact me before class).

Weekly Assignments (60% of your grade)

Each week you will complete a weekly assignment that will contribute to your professional development. You will be given prompts and resources to guide your assignments via the course website. Review your papers for grammatical/spelling errors/ typos before you submit them. Papers that contain many careless errors will be penalized. Assignments are due Sundays by 11:59pm.

Additionally, students must complete the following requirement:

Internship Validation

At the end of the course, you must submit an internship validation form signed by your supervisor and documenting the hours that you worked throughout the 8 week quarter. To pass the course, you must have worked all 8 weeks of the quarter AND worked a minimum total of 120 hours (an average of 15 hours/week). Failure to complete the minimum requirements will result in an automatic grade reduction to F/NP. If for any reason you find that you must miss more than the equivalent of one week's regular shift at your internship or if you must end your internship early, you MUST inform the instructor and your site supervisor immediately.

SCHEDULE OF ASSIGNMENTS:

You need to complete readings BEFORE class on Mondays

Week 1: Internship Basics, Civic Professionalism, and Goal Setting

Readings:

- Frederick Sweitzer & Mary King, [The Successful Internship](#) (pages 5-8)

Pick 2 of the following:

- [10 strategies for success abroad](#)
- [10 Tips to Get the Most Out of Your Internship](#)
- [10 tips for surviving an internship abroad](#)

Due:

- Weekly Assignment #1
-

Week 2: Workplace Cultures and “Professionalism”

Readings:

- J. Yo-Jud Cheng and Boris Groysberg, [How Corporate Cultures Differ Around the World](#)
- [Business Communication in Ireland](#)

Due:

- Weekly Assignment #2
-

Week 3: Career Matrix

Readings:

- Jenny Anderson, [The only metric of success that really matters is the one we ignore](#)

Due:

- Weekly Assignment #4
-

Week 4: Thinking Globally

Readings:

- [UN Sustainable Development Goals](#)
- [How Supporting Ethical Clothing Brands Helps Stop Modern Slavery](#)

Due:

- Weekly Assignment #3
-

Week 5: Networking and Informational Interviews

Readings:

- Rebecca Knight, [“How to get the most out of an informational interview”](#)
- Natalie Lundsteen, [Best practices for professional email](#)

Due:

- Weekly Assignment #5
-

Week 6: Sustainability

Readings:

- Jason Hickel, [Why the new Sustainable Development Goals won’t make the world a fairer place](#)

Due:

- Weekly Assignment #6
-

Week 7: Almost Home: What Now?

Readings:

- BCC, [How to Leverage your International Experience in an Interview](#)

Due:

- Weekly Assignment #7
-

Week 8: Reflection

Readings:

- Valerie Stimac, [How to Deal With Reverse Culture Shock After Studying Abroad](#)

Due:

- Weekly Assignment #8

COURSE POLICIES

Attendance: Discussion seminars/sections are synchronous and you are expected to attend each via ZOOM. While attending, we ask for your undivided attention and that you are not using or looking at your phone, websites not related to the course, or other technology. You are also required to keep your video on (at all times) and your audio muted (unless you have a question). To ask a question or provide a comment, please use the “Raise Hand” function or use the chat feature. If you have any concern about upholding these requirements or would like to ask for an exception to these attendance policies, please talk to me as soon as possible.

Chat Rules: We will utilize the chat feature on ZOOM during section/seminars to facilitate discussion. You are also welcome to use the chat feature to make comments, ask questions, or provide insights that are relevant to the topic being discussed. Any harassing, derogatory, discriminator, or off-topic comments will not be tolerated (and will impact your final grade).

The Respect Rule: I ask you all to show the utmost respect to everyone in the classroom. We all have different backgrounds, values, beliefs, identities, and experiences that may sometimes cause disagreement; but when you are in this class, you are required to demonstrate understanding, respect, and empathy towards your fellow classmates, guest speakers, and instructors.

Office Hours Policy: I highly encourage you to take advantage of my office hours. My (virtual) door is always open and I am happy to talk to students about a range of topics, not just course-specific issues. I want to help make your experience during this global seminar is a positive one. If you cannot make my scheduled times, let me know, and we can make an individual appointment.

Late Work Policy: I will accept late work for one week (7 days). For each day it is late, we will deduct 3% points. After a week, submissions will be accepted only on a case-by-case basis and,

if accepted, will not receive higher than a 50%. If you are concerned you will miss a deadline, please contact me at least 48 hours before the assignment is due to work out a new deadline. (I will not give extensions retroactively).

Academic Honesty: Plagiarism or cheating is a serious offense and will be dealt with following university guidelines. It is your responsibility to become familiar with its policies, definitions, and penalties. These rules apply to exams and papers. If you have any questions about proper conduct, please see me. Do not guess or be uncertain about what constitutes cheating. Resources and information on academic integrity can be found at <https://academicintegrity.ucsd.edu/>

Plagiarism and/or cheating will not be tolerated, and at **the very least**, you will receive zero points on the assignment and be reported to the University. Ultimately, you may receive a failing grade in the class and be subject to university discipline.

Discrimination and Harassment: UCSD does not discriminate on the basis of race, color, age, religion, national origin, sex, marital status, sexual orientation, disability, or status as a U.S. veteran. This class adheres to those guidelines. Alternative viewpoints are welcome in this classroom. *However, statements that are deemed racist, sexist, classist, ableist, homophobic, or otherwise discriminatory toward others in the class will not be tolerated and students will be asked to leave.* Students come from a wide variety of backgrounds and possess a diverse array of values and beliefs and the classroom must be a safe space to discuss opinions and ideas. As such, I will not tolerate harassment of any kind in my classroom.

ADA Statement: Students requesting accommodations for this course due to a disability should (if needed) provide a current Authorization for Accommodation (AFA) letter issued by the Office for Students with Disabilities (OSD) which is located in University Center 202 behind Center Hall. Students are then required to present their AFA letters to Faculty (please make arrangements to contact your professor privately) and to the OSD Liaison in the department in advance so that accommodations may be arranged. No retroactive accommodations can be provided. The CAT OSD liaison is Jeanne Monahan: jmonahan@ucsd.edu

Other Important Policies: Anyone having problems or challenges related to the course is strongly encouraged to contact me as early as possible. I want to help you in whatever ways I can. **My goal is for you all to succeed!**